

ORDINANCE NO. 1053 (2016)

AN ORDINANCE OF THE CITY OF CRAIG, COLORADO AMENDING THE CONTRACTORS' LICENSING ORDINANCE CONTAINED IN CHAPTER 15.24 OF THE CRAIG MUNICIPAL CODE

RECITALS

WHEREAS, Chapter 15.24 contains the contractors' licensing requirements pertaining to construction within the City of Craig, whereby various classes of contractors who must obtain building permits are required to meet testing and licensure requirements;

WHEREAS, this Ordinance is an update of Chapter 15.24 to bring the contractors' licensing requirements current with best practices and to further clarify and simplify the process of licensure based upon the experience of the City of Craig staff in administering the licensure and permitting process.

WHEREFOR, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG AS FOLLOWS:

Section 1. Chapter 15.24 of the Craig Municipal Code entitled "Contractors' Licensing" shall be amended in part to read as follows:

15.24.030 LICENSE; ISSUANCE.

- A. **Application.** Applications for licenses shall be on such form as shall be provided by the building official and contain such information as may be required by the building official. Applicants may at any time, or from time to time, be required to furnish additional information with respect to their qualifications or other matters relating to or affecting their licenses as may be deemed necessary or desirable by the building official. Failure to furnish such information as may be required shall be grounds for denial of license and revocation of license. The application shall be accompanied by ~~a twenty-five-dollar~~ **the appropriate** application fee. This fee shall be nonrefundable. However, if an applicant is granted a license, the application fee shall be deducted from the issuance fee for the license. In addition, the application shall be accompanied by the exam fee, if applicable.
- B. **Review.** The building official shall review all license applications. If the license is denied or revoked, the applicant may reapply, but not sooner than sixty (60) days from such denial or revocation. After two (2) such denials, no further application will be accepted for consideration by the building official within six (6) months of the second denial. After three (3) such denials, no further application will be accepted for consideration by the building official within one (1) year from the date of the last denial.
- C. **Upgrading.** Licensees wishing to upgrade their license to a higher classification must submit a new application, the issuance fee for such new classification, and a new certificate of insurance indicating the required coverage for the new classification. Such new license, if approved, will then be in force twelve (12) months. All licenses will be renewed before the end of the twelve-month period. The applicant may be required to take the required

examination, furnish background information and references, or both.

D. **Registration.** Following notification in writing that an application for a contractor's license has been approved, the building official shall prepare a license certificate and/or registration card, each containing: The registration number which shall serve as the license number, name of the applicant and name of the individual if the applicant is a partnership or corporation, address and telephone numbers, date of initial issuance, date of current renewal, type and category or categories for which licensed. ~~For contractors licensed by the state and for Class RX contractors only the registration card shall be prepared and no license certificate shall be issued.~~

E. **Insurance.** Prior to issuance of license, an applicant must provide a certificate of general liability insurance and certificate of worker's compensation insurance, if applicable. General liability coverage shall be at a minimum \$500,000 for Class A and \$300,000 for Class B and other classifications (RX, SX and TX).

15.24.040 LICENSE; EXAMINATION. Examinations. The building official shall cause the development and maintenance of written examinations for each of the classes and categories of contractor licenses set forth in Section 15.24.070. Such examinations shall be based on applicable code and standards and shall be revised at each code change. Examinations for initial licenses shall be comprehensive to determine adequacy of knowledge, but not to limit the number of contractors. Examination may be waived by the building official for contractors examined by the state.

A. Any person who fails to pass the examination for a license shall be required to wait thirty (30) days before taking another examination; and should he or she again fail to pass, he or she shall be required to wait at least six (6) months before taking a further examination. The twenty-five-dollar examination fee prescribed shall entitle any applicant to take three (3) examinations without payment of an additional examination fee.

B. A final review and appropriate action shall be taken by the building official on such license applications. ~~and the applicant shall be notified accordingly within thirty (30) days after such examination.~~ After the required information is received and applicant passes the test (if applicable), the license will be issued. The applicant shall procure such license within ninety (90) days after notification of approval, or such license fee shall become null and void and thereafter a new application shall be filed.

15.24.070 LICENSE CLASSIFICATIONS. Contractor Licenses shall be required for all types of work according to Contractor definition (Section 15.24.050) or as hereinafter specified:

A. **General Contractor (Class A)** - An unlimited General Contractor may contract for any type or size or structure, including demolition of any structure. Class A General Contractor may operate within Class RX or SX category (when such work is performed by him personally or by other directly on his payroll).

B. **General Contractor (Class B)** - ~~This license shall entitle the holder thereof to contract for the construction, alteration, or repair of 1 family, 2 family, 3 family, or 4 family residential buildings of 2 stories or less and/or 1 story commercial building with 2,500 square feet total area or less, provided that Contractors holding Class B licenses shall not contract for public buildings or places of public assembly. Class B General Contractor may operate within Class~~

~~RX or SX category (when such work is performed by him personally or by others directly on his payroll).~~ Class B General Contractor may construct, alter, or repair single and multi-family residences. With this license, a contractor may also remodel or repair commercial buildings (no additions). No work on public buildings may be performed under this license. Class B General Contractor may operate within Class RX or SX category (when such work is performed by him personally or by other directly on his payroll).

- C. **Registered Contractor (Class RX) — Registered Other Contractor Classes:** Contractors may contract for work in one or more of the categories listed below when such category or categories are approved and the appropriate examination taken. Such registration is required if acting under a contract but not if acting as a direct employee of a General Contractor. Description of work involved in each is found in Appendix A.

| | | | |
|---------------|--------------------------------------|------------------------|--------------------|
| 1. | Flat Concrete | Class RX-RC | |
| 2. | 1. Drywall/Plaster | Class RX-RD | (Class RD) |
| 3. | 2. Excavation/Grading | Class RX-RE | (Class RE) |
| 4. | 3. Glass/Glazing | Class RX-RG | (Class RG) |
| 5. | 4. Insulation | Class RX-RI | (Class RI) |
| 6. | Lawnsprinkler/Landscaping | Class RX-RL | |
| 7. | 5. Signs | Class RX-RSG | (Class RSG) |
| 8. | Masonry Veneer | Class RX-RV | |
| 9. | 6. Siding | Class RX-RSD | (Class RSD) |
| 10. | 7. Mobile Home Setup & Repair | Class RX-RMHSR | (Class RMHSR); and |
| 11. | 8. Miscellaneous | Class RX-RM | (Class RM) |

- ~~D. **Special Contractor (Class SX) — Special Contractors may contract for work in any of the categories listed below for which approved following examination in each. Such license is required if acting under a contract but not if acting as a direct employee of a General Contractor. Description of work involved in each is found in Appendix A.**~~

| | | | |
|---------------|----------------------------------|------------------------|-----------------------|
| 1. | 9. Concrete | Class SX-SC | (Class SC) |
| 2. | 10. Structural Demolition/Moving | Class SX-SD | (Class SD) |
| 3. | 11. Steel Erection | Class SX-SE | (Class SE) |
| 4. | 12. Framing | Class SX-SF | (Class SF) |
| 5. | 13. Improvement | Class SH | (Class SH) |
| | 14. Decking | Class SX-SK | |
| 6. | 15. Masonry | Class SX-SM | (Class SM) |
| 7. | 16. Roofing | Class SX-SR | (Class SR) |
| 8. | Fireplace/Woodstove | Class SX-SS | |
| 9. | 17. Miscellaneous | Class SX-TMS | (Class TMS) |

- ~~E. **Technical Contractor (Class TX) — A license issued by the State of Colorado shall be accepted in lieu of examination. A separate license shall be required for each category.**~~

| | | | |
|---------------|--|------------------------|-----------------------|
| 1. | 18. Detection/Alarm Systems | Class TX-TA | (Class TA) |
| 2. | 19. Elevator Install/Service | Class TX-TE | (Class TE) |
| 3. | 20. Fire Extinguishing Systems | Class TX-TF | (Class TF) |
| 4. | 21. Mechanical | Class TX-TM | (Class TM) |
| 5. | 22. Plumbing | Class TX-TP | (Class TP) |
| 6. | 23. Solar Systems | Class TX-TS | (Class TS) |
| 7. | 24. Swimming Pool, Spa, Hot Tub | Class TX-TT | (Class TT) |

| | | | |
|-----|-----------------------|--------------|-------------|
| 8. | Well and Pump Systems | Class TX-TW | |
| 9. | Explosives | Class TX-TX | |
| 10. | 25. Gas Fitters | Class TX-TGF | (Class TGF) |
| 11. | 26. Miscellaneous | Class TX-TMS | (Class TMS) |

D. A license issued by the State of Colorado shall be accepted in lieu of examination. A separate license shall be required for each category.

F.E. **License Exempt** - There are no license requirements for the following types of work: carpet installers, tile setters, painters, fence builders, residential garage door installers, tree trimmers, cabinet installers.

15.24.120 LICENSE TRANSFER OR RESTRICTIONS. The following restrictions shall govern the continuing validity of licenses:

- A. A change of name, business designation, or address must be reported to the Building Department within 30 days after making such a change. Failure of the licensee to report such change within the time limit shall cause the license to expire automatically and become invalid at the expiration of said 30 period.
- B. Incorporation or change in incorporation creating a new legal entity shall require a new license for such entity, even though one or more stockholders or directors have a license.
- C. The organization of a new partnership or the change in a partnership creating a new legal entity shall require a new license, even though one or more of the partners are licensed.
- D. The dissolution of a corporation or partnership which has been licensed terminates the license and no individual or firm may operate under such license.
- E. Termination of the affiliation between an individual named in a license and the licensee shall cause the license to become invalid.
- F. Licenses are not transferable; however, if an individual named in a license whose licensee is a corporation or partnership or other entity terminates the affiliation with the corporation, partnership or other entity, the individual will not be required to re-take the examination if a new application is filed. The licensee of the previous license will be required to obtain a new license if that individual were the sole individual named for the licensee. If the licensed individual terminates the affiliation with a corporation, partnership or other entity, it is that party's responsibility to have another individual go through the licensing procedure. The license belongs to the original applicant/individual.

CONTRACTOR LICENSING INFORMATION

| CLASS. | DESCRIPTION | TEST | EXAM | APP FEE | RENEWAL | INSURANCE |
|---|--------------------------------------|---|----------|---------------|----------------|--------------|
| GENERAL CONTRACTOR | | | | | | |
| A | any type/size structure | Y - Class A | \$ 25.00 | \$500.00 | \$100 \$125.00 | \$500,000.00 |
| B | Residential, limited com | Y - Class B | \$ 25.00 | \$300.00 | \$50 \$ 75.00 | \$300,000.00 |
| OTHER CONTRACTOR RX - REGISTERED | | | \$ 25.00 | \$30 \$ 50.00 | \$20 \$ 30.00 | \$300,000.00 |
| RX-RD | Drywall / Plaster | Y - Drywall & Plaster | | | | |
| RX-RE | Excavation / Grading | | | | | |
| RX-RG | Glass / Glazing | | | | | |
| RX-RI | Insulation | | | | | |
| RX-RL | Lawnsprinkler / Landscaping | | | | | |
| RX-RSG | Signs | | | | | |
| RX-RV | Masonry Veneer - nonstructural | Y - Masonry & Masonry Veneer | | | | |
| RX-RSD | Siding | Y - Siding | | | | |
| RX-RMHSR | Mobile Home Setup & Repair | N - State License | | | | |
| RX-RM | Miscellaneous | | | | | |
| SX - SPECIAL CONTRACTOR | | | \$ 25.00 | \$ 50.00 | \$ 30.00 | \$300,000.00 |
| SX-SC | Concrete - reinforced & unreinforced | Y - Concrete - Structural | | | | |
| SX-SD | Structural Demolition / Moving | | | | | |
| SX-SE | Steel Erection | | | | | |
| SX-SF | Framing | Y - Framing | | | | |
| SX-SK | Decking | Y - Decking | | | | |
| SX-SM | Masonry - installs & erects | Y - Masonry & Masonry Veneer | | | | |
| SX-SR | Roofing | Y - Roofing | | | | |
| SX-SS | Fireplace / Woodstove | | | | | |
| SX-TMS | Miscellaneous | | | | | |
| TX - TECHNICAL CONTRACTOR | | | \$ 25.00 | \$ 50.00 | \$ 30.00 | \$500,000.00 |
| TX-TA | Detection / Alarm System | | \$ 25.00 | \$ 30.00 | | |
| TX-TE | Elevator Install / Service | | \$ 50.00 | \$ 30.00 | | |
| TX-TF | Fire Extinguishing Systems | | \$ 50.00 | \$ 30.00 | | |
| TX-TM | Mechanical | Y - Mechanical | \$ 25.00 | \$ 50.00 | \$ 25.00 | |
| TX-TP | Plumbing | N - State License | \$ 25.00 | \$ 10.00 | | |
| TX-TS | Solar Systems | Y - Solar | \$ 25.00 | \$ 50.00 | \$ 30.00 | |
| TX-TT | Swimming Pool / Spa / Hot Tub | | \$ 50.00 | \$ 30.00 | | |
| TX-TW | Well / Pump Systems | * N - State License | | | \$ 25.00 | \$ 10.00 |
| TX-TX | Explosives | * N - State License | | | \$ 25.00 | \$ 10.00 |
| TX-TGF | Gas Fitters | Y - Fuel Gas Piping (Natural) Liquified Petroleum (Propane) | \$ 25.00 | \$ 25.00 | \$ 5.00 | |
| TX-TMS | Miscellaneous | | \$ 25.00 | \$ 10.00 | \$ 5.00 | |

CONTRACTOR CLASSIFICATIONS & DESCRIPTIONS - APPENDX A

| | |
|-----------------|---|
| A | GENERAL - any type or size of structure. |
| B | GENERAL - Single & multi-family residences, limited commercial (remodel, repair), no public buildings. |
| RX-RD | DRYWALL / PLASTER - installation of lath and plaster stucco, and gypsum board on interior walls and ceilings, fire-protection membranes of the same materials for beams and columns, and suspended ceilings, in compliance with relevant section(s) of the adopted edition of the IBC, IRC and Craig Municipal Code. |
| RX-RE | EXCAVATION / GRADING - excavations and fills for buildings and structures, for foundations and retaining structures, and grading and earthwork construction, including embankments and street cuts, in compliance with relevant section(s) of the adopted edition of the relevant ICC Code. |
| RX-RG | GLASS / GLAZING - installation of interior and exterior glass and glazing including plastic materials in walls, roof, and ceilings in buildings and structures, in compliance with relevant section(s) of the adopted edition of the IBC & IRC. |
| RX-RI | INSULATION - insulating and related materials in floors, walls, and roof/ceiling assemblies, in compliance with relevant section(s) of the adopted edition of the IBC, IRC and IECC (International Energy Conservation Code) |
| RX-RSD | SIDING in compliance with relevant section(s) of the adopted edition of the IBC & IRC. |
| RX-RSG | SIGN - fabrication and installation of signs in compliance with Chapter 15.20 of the Municipal Code. Does not apply to sign painting or lettering. |
| RX-RMHSR | MOBILE HOME SETUP and REPAIR - which does not involve any structural alteration: gas piping hookups are not included in this license. |
| RX-RM | MISCELLANEOUS - this category is for those contractors that are not listed above. |
| SX-SC | CONCRETE - reinforced and unreinforced concrete and related materials and performs related work in compliance with relevant section(s) of the adopted edition of the IBC. |
| SX-SD | DEMOLITION / MOVING |
| SX-SE | STEEL ERECTION - installation of structural steel framing members in building and structures, in compliance with relevant section(s) of the adopted edition of the IBC. |
| SX-SF | FRAMING - installation of an assembly of structural and non-structural elements of a building envelope in compliance with relevant section(s) of the adopted edition of the IBC & IRC. |
| SX-SK | DECKING - Covered and uncovered exterior decks and porches. |
| SX-SM | MASONRY - installation and erection of walls, foundations, fireplaces and chimneys of brick, concrete, block, stone, and other masonry materials, in compliance with relevant section(s) of the adopted edition of the IBC & IRC. |
| SX-SR | ROOFING - installation of new and replacement materials on roofs of buildings, in compliance with relevant section(s) of the adopted edition of the IBC & IRC. |
| SX-SS | FIREPLACES / WOODSTOVE - installation of factory built fireplaces and stove and related equipment such as metal flues etc., in compliance with relevant section(s) of the adopted edition of the IBC and IMC. |
| SX-TMS | MISCELLANEOUS - this category is for those contractors that are not listed above. |
| TX-TA | ALARM / DETECTION SYSTEMS - installation and/or services systems for detection and alarm of fire, burglary, intrusion, or hazardous conditions, in buildings or structures, in compliance with relevant section(s) of the adopted edition of the IBC and related NFPA Standards. |
| TX-TE | ELEVATOR INSTALLATION / SERVICE - installation and/or services elevators and similar systems in buildings and structures in compliance with relevant section(s) of the adopted edition of the IBC. |
| TX-TF | FIRE EXTINGUISHING SYSTEMS - installation and/or services fire extinguishing systems in compliance with relevant section(s) of the adopted edition of the IBC and related NFPA Standards. |
| TX-TM | MECHANICAL - installation and/or services mechanical systems and equipment in buildings in compliance with relevant section(s) of the adopted edition of the IMC, IFGC, IRC and may include, if approved, work in TS, TT and RL. |
| TX-TP | PLUMBING - installation and/or services plumbing in compliance with relevant section(s) of the adopted edition of the IPC, and may include, if approved, work in classes RE, TS, TT, RL and RF. |
| TX-TS | SOLAR SYSTEMS - installation and/or services solar systems for space heating and domestic hot water heating, in compliance with the Uniform Solar Energy Code and/or Uniform Solar Energy Installations. |
| TX-TT | SWIMMING POOL, SPA AND HOT TUB - installation and/or services swimming pools, spas and hot tubs in compliance with the Uniform Swimming Pool, Spa and Hot Tub Code. |
| TX-TGF | GAS FITTERS - installation of fuel gas piping in compliance with relevant section(s) of the adopted edition of the IFGC, IRC & IFC, provided licensee is employed by, or is a licensed mechanical or plumbing contractor. |

Section 3. EFFECTIVE DATE: This Ordinance shall take effect ten (10) days after passage and upon publication of such ordinance after passage.

Section 4. PUBLICATION BY SUMMARY: The City Council deems it appropriate to publish the title of this Ordinance, together with a summary of the Ordinance and with the statement that the text is available for public inspection and acquisition in the office of the City Clerk.

Section 5. PUBLIC PURPOSE: The City Council of the City of Craig herewith finds and determines that this Ordinance is necessary for the preservation of the public peace, health and safety. This Ordinance is enacted pursuant to the City's authority to act under its police power to protect and preserve the general welfare of the City and its citizens.

READ, APPROVED AND ORDERED PUBLISHED ON FIRST READING THIS _____ DAY OF _____, 2016 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Ray Beck, Mayor

ATTEST:

Kathy Larson, City Clerk

PASSED, APPROVED, AND ADOPTED AFTER HEARING ON SECOND READING THIS _____ DAY OF _____, 2016 BY THE CITY COUNCIL OF THE CITY OF CRAIG, COLORADO.

Ray Beck, Mayor

ATTEST:

Kathy Larson, City Clerk