

May 26, 2016

Jim Ferree
City Manager – City of Craig
300 West 4th Street
Craig, CO 81625
(970) 826-2023

Re: City Planning and Zoning Committee Open Position

Dear Mr. Ferree,

I would like to express my interest in serving on the City of Craig Planning and Zoning Board. I am confident that my qualifications and experience will be an asset to the board and I am hoping that you will consider me for the open position.

I am employed as a Colorado Real Estate Broker Associate for Coldwell Banker. Working in the real estate industry for four years has given me experience and knowledge with zoning and use. During my professional career I have developed excellent written and oral communication skills that allow me to effectively communicate with any type of contact, from clients or customers to executive-level directors. I have cultivated a solutions-oriented method of thinking that allows me to provide creative resolutions and provide a broad view on problem-solving.

I have extensive experience participating with different boards and non-profit organizations. I have previously served as the Treasurer for the Rocky Mountain Chapter of the International Society of Mine Safety Professionals. I currently serve on the Action Committee and Social Committee for Yampa Valley Young Professionals. I am also the Parent-Advisory Council chairperson for Sandrock Elementary. Finally, I serve as a Director for Craig Board of Realtors.

I am confident that I can bring a fresh perspective and voice to the City of Craig Planning and Zoning Board. I know that my professional experiences will benefit the Board in a positive way.

Your consideration and support of my application for the open position will be greatly appreciated.

Best regards,

Ashly Shipman
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