



<u>Staff Use Only</u>
Application Number: _____
Received By: _____
Date: _____

# Permit for Designation of Historic Site

**1. Briefly identify site its significance and location:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**2. Contact information:** *(a list of additional contacts may be attached)*

Owner Name: _____	Contact Name: _____
Address: _____	Address: _____
Telephone: _____ Fax: _____	Telephone: _____ Fax: _____
E-mail: _____	E-mail: _____

**3. Please attach the following items:**

- a. Legal description of the site.
- b. Documentation of historic significance including supporting information.
- c. Photos of site and (if applicable) professional evaluation of structures located on the site
- d. Brief overview including timelines for plans for the site including (but not limited to) application for State and U.S. historic designations, renovation/construction, uses and ability to finance improvements to /operate/maintain the site.
- e. Proof of property ownership.
- f. Application fee of \$100.00.

**4. Certification:** *(must be signed in blue ink)*

*I certify that the information and attachments I have submitted are true and correct to the best of my knowledge. In filing this application, I am the property owner or an agent of the property owner. I understand additional permits and permissions may be required by the City of Craig for construction, signage and other activities.*

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR ADDITIONAL INFORMATION REGARDING THE PROCESS FOR HISTORIC DESIGNATION, PLEASE SEE THE CRAIG LAND USE CODE, 16.11.040.**