



# REQUEST FOR APPEARANCE ON CITY COUNCIL AGENDA

**City Clerk**  
**300 West 4<sup>th</sup> Street, Craig, CO 81625**  
**970-826-2010/970-826-2036 (fax)**

The City Council of the City of Craig, Colorado, meets on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month at 6:30 p.m. A formal agenda is prepared for these meetings.

Anyone wishing to appear and be heard at a Council meeting must fill out the following information and return to City Hall **no later than 4:00 p.m.** on the **WEDNESDAY PRIOR TO** the meeting. After reviewing this Request for Appearance, the person requesting appearance will be notified of the time of their appearance before Council and the time allotted for their presentation.

**DATE OF APPEARANCE:**

**NAME (PLEASE PRINT):** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**TELEPHONE NUMBER:**

**CELL PHONE NUMBER:**

**REASON FOR APPEARANCE (BE SPECIFIC):** \_\_\_\_\_

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