



MONTHLY UNITS REPORT

You will need to contact us monthly, by the 20th, to make changes to the number of units billed. If you do not provide us with this information, property will be billed at total number of units. This form can be dropped off at the city hall, emailed or faxed.

NAME ON ACCOUNT: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

ACCOUNT NUMBER: _____

PROPERTY ADDRESS: _____

TOTAL NUMBER OF UNITS: _____

TOTAL NUMBER OCCUPIED: _____

DATE: _____

SIGNATURE: _____